

Parkland Community Living and Supports Society



ADULT RESIDENTIAL SUPERVISOR

We have an excellent opportunity for an experienced Supervisor to oversee and participate in the overall program delivery for 3 individuals with developmental disabilities living in the Red Deer community.

The Company:

Parkland C.L.A.S.S. is a dynamic human services organization, focused on increasing the quality of life for children and adults with developmental disabilities through individual choice, dignity and rights since 1963..

The Position:

Supervise and participate: in the wellness and daily care of each individual, in the development and implementation of personalized plans for each individual, in the completion of logs, reports, daily household chores, and routine housekeeping. Develop a positive team atmosphere, train and supervise a team of approximately 12 employees, and budget management.

Hours of Work: 40 hours per week: Monday to Friday: 7am – 3pm

Wage: \$25.68 - \$27.46 per hour

Benefits: Voluntary RRSP matching up to 3% and Group Benefits (Medical, Dental, Life, AD&D, LTD & Critical Illness), Employee Assistance plan.

The Requirements:

- Completed 2-year Post-Secondary Diploma in Human Services or related field (International Qualifications Assessment required, Diplomas acquired under 2 years not accepted)
- 3 years of experience in a related field
- A **minimum** of 1-year experience in a supervisory position
- Experience following behavior programs and positive approaches to manage behaviors of concern, as well as attending to the needs of the individuals.
- Experience or knowledge of Indigenous culture would be considered an asset.
- Care Plans to meet medical needs.
- Ability to manage time effectively and complete tasks with a high degree of accuracy, while still attending to the needs of individuals.
- Proficiency with ShareVision/ Sharepoint platform and Microsoft office would be an asset.
- Class 5 driver's license and own vehicle (with valid insurance & registration)
- Acceptable Driver's Abstract
- Acceptable Police Information Check & Child Intervention Check

Please forward cover letter and resume quoting competition #8147ARSU to: Fax: 403-986-2404 or E-mail: hr@pclass.org

**We thank all applicants but only those selected for an interview will be contacted.
Competition will remain open until the position is filled.**

Internal applicants, please use Parkland CLASS internal process to apply.

www.parklandclass.org

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The Position:

Supervise and participate: in the wellness and daily care of each individual, in the development and implementation of personalized plans for each individual, in the completion of logs, reports, daily household chores, and routine housekeeping. Develop a positive team atmosphere, train and supervise a team of approximately 14 employees, and budget management.

Hours of Work: 40 hours per week: Monday to Friday: 7am – 3pm

Wage: \$25.68 - \$27.46 per hour

Benefits: Voluntary RRSP matching up to 3% and Group Benefits (Medical, Dental, Life, AD&D, LTD & Critical Illness), Employee Assistance plan.

The Requirements:

- Completed 2-year Post-Secondary Diploma in Human Services or related field (International Qualifications Assessment required, Diplomas acquired under 2 years not accepted)
- 3 years of experience in a related field
- A **minimum** of 1-year experience in a supervisory position
- Experience following behavior programs and positive approaches to manage behaviors of concern, as well as Care Plans to meet medical needs.
- Ability to manage time effectively and complete tasks with a high degree of accuracy, while still attending to the needs of individuals.
- Proficiency with ShareVision/ Sharepoint platform and Microsoft office would be an asset.
- Class 5 driver's license and own vehicle (with valid insurance & registration)
- Acceptable Driver's Abstract
- Acceptable Police Information Check & Child Intervention Check

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The Position:

Supervise and participate in the wellness and daily care of each individual, in the development and implementation of personalized plans for each individual, and in the completion of logs, reports, daily household chores, and routine housekeeping. Develop a positive team atmosphere, train and supervise a team of approximately 12 employees, and budget management.

Hours of Work: 40 hours per week: Monday to Friday: **7am – 3pm**

Wage: \$25.68 - \$27.46 per hour

Benefits: Voluntary RRSP matching up to 3%, Group Benefits (Medical, Dental, Life, AD&D, LTD & Critical Illness), and Employee Assistance plan.

The Requirements:

- Completed 2-year Post-Secondary Diploma in Human Services or related field (International Qualifications Assessment required, Diplomas acquired under 2 years not accepted)
- 3 years of experience in a related field
- A **minimum** of 1 year experience in a supervisory position.
- Experience following positive behavioral strategies would be considered an asset, as well as Care Plans to meet medical needs
- Experience or knowledge of Indigenous culture would be considered an asset.
- Excellent time management skills and ability to complete tasks with a high degree of accuracy, while still attending to the needs of individuals.
- Proficiency with ShareVision/ Sharepoint platform and Microsoft Office would be an asset.
- Class 5 driver's license and own vehicle (with valid insurance & registration)
- Acceptable Driver's Abstract
- Acceptable Police Information Check & Child Intervention Check

Please submit a cover letter & resume by quoting competition **#8142ARSU** to: Human Resources, Fax: 403-986-2404 or E-mail: hr@pclass.org

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ADULT RESIDENTIAL SUPERVISOR

We have an excellent opportunity for an experienced Supervisor to oversee and participate in the overall program delivery for 2 individuals with developmental disabilities living in the Red Deer community.



The Company:

Parkland C.L.A.S.S. is a dynamic human services organization, focused on increasing the quality of life for children and adults with developmental disabilities through individual choice, dignity and rights since 1963.

The Position:

Supervise and participate; in the wellness and daily care of each individual, in the development and implementation of personalized plans for each individual, in the completion of logs, reports, daily household chores, and routine housekeeping. Develop a positive team atmosphere, train and supervise a team of approximately 13 employees, and budget management.

- **Hours of Work:** 40 hours per week: Monday to Friday: 7am – 3pm
- **Wage:** \$25.68 - \$27.46 per hour
- **Benefits:** Voluntary RRSP matching up to 3% and Group Benefits (Medical, Dental, Life, AD&D, LTD & Critical Illness), Employee Assistance plan.

The Requirements:

- Completed 2-year Post-Secondary Diploma in Human Services or related field (International Qualifications Assessment required, Diplomas acquired under 2 years not accepted)
- 3 years of experience in a related field
- A **minimum** of 1-year experience in a supervisory position
- Experience managing behaviors of concern and implementing behavior management plans is essential.
- Knowledge of indigenous culture would be considered an asset
- Ability to manage time effectively and complete tasks with a high degree of accuracy, while still attending to the needs of individuals.
- Proficiency with ShareVision/ Sharepoint platform and Microsoft office would be an asset.
- Class 5 driver's license and own vehicle (with valid insurance & registration)
- Acceptable Driver's Abstract
- Acceptable Police Information Check & Child Intervention Check

Please forward cover letter and resume quoting competition #7626ARSU to: Fax: 403-986-2404 or E-mail: hr@pclass.org

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